



TENDER NOTICE

Open National Invitation to Tender No 005/ONIT/ TIKO COUNCIL/TCTB/2024
OF _27_/_03_/2024 by EMERGENCY PROCEDURE

RENOVATION OF THE TIKO MORTUARY.

Funding: PUBLIC INVESTMENT BUDGET 2024

1. Subject of the invitation to tender:

Within the framework of the 2024 PUBLIC INVESTMENT BUDGET, the Mayor Tiko Council hereby launches an Open National Invitation to Tender (BY EMERGENCY PROCEDURE) FOR THE **RENOVATION OF THE TIKO MORTUARY. Nature of services**

The works comprise the outcome of the preliminary studies carried out and the detailed information provided in the technical specifications as follows;

Site installation fencing and guarding
Demolition and Masonry works
Roof works
Finishes
Wood, metal, and glass works
Plumbing works
Electrical Works
External works

2. Execution deadline

The maximum deadline provided by the Project Owner or Contracting Authority

for the execution of the works forming the subject of this invitation to tender is **three (03) months.**

3. LOTS: unique Lot

4. Estimated cost

The estimated cost after preliminary studies is **30 000 000 FRs**

5. Participation and origin

Participation is open to duly legalized Cameroonian enterprises that fulfill the requirements of this invitation to tender.

6. Funding

Services which form the subject of this invitation to tender shall be funded by the PUBLIC INVESTMENT BUDGET of the Ministry of Decentralization and Local Development for the 2024 financial year, Budgetary Head: **58 27 100 02 641932 523316**

7. Bid bond

Each bidder must include in his administrative documents, a bid bond issued by a first-rate banking establishment approved by the Ministry in charge of finance and whose list is found in document No. 12 of the Tender File, of an amount of **600 000 representing 2% of the project amount]** and valid for thirty (30) days beyond the date of validity of bids

8. Consultation of tender file:

The file may be consulted during working hours from 7:30 am to 3:30 pm at the contracts service of the Tiko council as soon as this notice is published.

10. Acquisition of tender file:

The file may be obtained from the office of the contracts service of the Tiko council as soon as this notice is published upon presentation of a treasury receipt attesting to the payment of a non-refundable fee of **40.000 FCFA**, payable at the Municipal Treasury Tiko.

11. Submission of bids:

Each bid drafted in English or French in seven (07) copies including the original and six (06) copies marked as such, should reach the office of the Tiko Council Tenders Board not later than 23 OF 04 2024 at 10:00 am and should carry the inscription:

Open National Invitation to Tender
N°: 005/ONIT/ TIKO
COUNCIL/TCTB/2024 of
27 / 03 /2024 (EMERGENCY
PROCEDURE) FOR THE
RENOVATION OF THE TIKO
MORTUARY..“

To be opened only during the Bid - opening session

12. Admissibility of bids

Under pain of being rejected, only originals or certified true copies from the issuing service or administrative authorities (Senior Divisional Officers, Divisional Officers, etc.) of the documents required must imperatively be produced in accordance with the special conditions of the Invitation to tender. They must not be older than three (03) months.

Any bid not in conformity with the prescriptions of this notice and tender file shall be declared inadmissible. Especially the absence of a bid bond issued by an approved bank by the Ministry in charge of Finance or the non-respect of the models of the Tender File documents shall lead to outright rejection of the bid without appeal.

13. Opening of bids:

The bids shall be opened in a single (01) phase on the 23 OF 04 2024 at 11:00 am local time by the Tiko Council Internal Tenders Board in the Conference Hall of Tiko Council. Only bidders may attend or be represented by a duly mandated person.

14. Evaluation criteria

Evaluation criteria

i. Eliminary Criteria

- In case of absence or non conformity of an administrative document, the bidder will be given 48 hours to produce or replace the document in question.
- (non conformity of administrative documents, technical offers and specifications)
- antecedents of bad execution of contracts etc (in conformity with circular letter No. 005/LC/MINMAP/CAB OF 25TH January 2017 relating to the taking into account the failures of companies in the execution of previous contracts in the attribution of new contracts.

- The technical score is less than the minimum required;
- It has any fake or forged document;
- Absence of quantified unit price.
- Non compliance with the model bid documents (Documents 9 and 10).
- It carries any false information.
- Less than 70% of the qualification criteria

ii. . Main Qualification criteria

The criteria for qualification of candidates should be on the following:

- ❖ Access to credit or other financial sources (15 million francs at least) Yes / No
- ❖ References of similar jobs; Yes / No
- ❖ Availability of material and essential equipment Yes / No
- ❖ Experience of supervisory staff Yes / No
- ❖ Methodology Yes/No
- ❖ Turnover as in business license above or equal to 15,000,000 million francs CFA;
- ❖ Qualified personnel relevant to the job.

Non-respect of two (02) of the above criteria shall entail rejection of the bid.

NB: the marking scale for bids by award of points is banned in favor of the binary method (Yes or No).

15. Award

The Contract shall be awarded to the contractor fulfilling the **best technical and financial conditions**.

16. Validity of bids

Bidders will remain committed to their bids for ninety (90) days from the deadline set for the submission of tenders

17. Complementary information

Complementary technical information may be obtained from the contracts office of Tiko Council from Monday to Friday between 7.30am and 3.30pm. Tel: **233351241 / 651711638**.

Done at Tiko, the

**The Mayor Tiko Council –
(Contracting Authority)**

Copies:

- SDO/Fako
- ARMP (for publication and archives)
- Chairperson of TB (for information)
- DD MINMAP– Fako
- Noticeboard

